

Declaration of conformity for the European Community



ATLINKS declares that Alcatel SP2604G telephones comply with the relevant basic requirements and provisions of the European RED directive 2014/53/EU.  
You can download the declaration of conformity from the following address: [www.alcatel-home.com](http://www.alcatel-home.com).  
The CE logo shown on the products indicates that they are compliant with the basic requirements of all the applicable directives.

**Declaration of conformity to the rule of the American Federal Communications Commission (FCC)**  
This equipment has been tested and declared compliant with the limitations relating to a class B digital device, in accordance with Subsection J of Section 15 of the FCC rules.

These provisions aim to ensure reasonable protection against harmful interferences when the device is used in a commercial environment. This equipment generates, uses and can emit radio energy and, if not installed in accordance with the instructions of this manual, can cause interference of such a nature as to affect radio communications. The use of this equipment in a residential area may cause harmful interferences to which the user is responsible for correcting at his own expense.

Environment

This symbol means that your inoperative electronic appliance must be collected separately and not mixed with the household waste. The European Union has implemented a specific collection and recycling system for which producers' are responsible.

This appliance has been designed and manufactured with high quality materials and components that can be recycled and reused.

Electrical and electronic appliances are liable to contain parts that are necessary in order for the system to work properly but which can become a health and environmental hazard if they are not handled or disposed of in the proper way. Consequently, please do not throw out your inoperative appliance with the household waste. If you are the owner of the appliance, you must deposit it at the appropriate local collection point or leave it with the vendor when buying a new appliance.

- (a)- If you are a professional user, please follow your supplier's instructions.
- (b)- If the appliance is rented to you or left in your care, please contact your service provider.

Please help us protect the environment in which we live!

Notice of copyright and trademarks

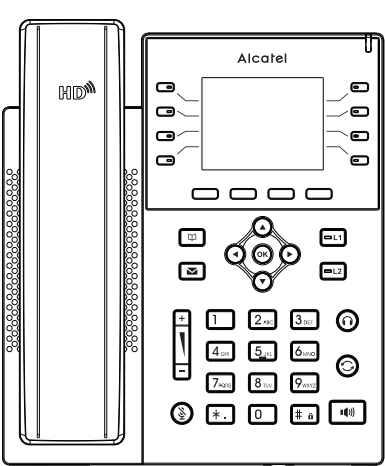
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Model : SP2604G  
A/W No.: 10002826 Rev.0 (EN)  
Printed in China

Alcatel

SP2604G  
QUICK START GUIDE





- Messages waiting indicator
- Multifunction keys
  - Up navigation key / Shortcut to call log
  - Down navigation key / Shortcut to Status
  - Left and right navigation keys.  
In idle mode, browse the on-screen shortcuts (then press OK to select)
  - OK key / Access to Main menu
- Soft keys
- Line keys
- Phonebook
- Access to voicemail
- Headset key
- In idle mode: ringer off  
In communication mode: mute/unmute a call
- Access to redial list
- Activate/deactivate hands free
- In idle mode or during ringing: increase or decrease ringer volume.  
In communication: increase or decrease handset, headset or speaker volume.
- Long press to lock keypad.  
Enter PIN to unlock keypad (default 123)

Display icon description


- |                          |                                |                             |                          |
|--------------------------|--------------------------------|-----------------------------|--------------------------|
| In hands-free mode       | Call Forward activated         | New SMS                     | Received call(s)         |
| In headset mode          | DND disabled (Blue)            | New VM Messages             | Dialed call(s)           |
| In handset mode          | Do not disturb activated (Red) | In-call voice quality level | Internet connected       |
| Mute activated           | VLAN activated                 | Keypad locked               | Internet is disconnected |
| Silent mode              | VPN activated                  | Forwarded call(s)           | No IP address            |
| Call is on hold          | Bluetooth device connected     | Missed call(s)              |                          |
| Auto-answering activated |                                |                             |                          |

## Phone web interface



1. Press  to check phone IP address or **Menu > Status**.
2. Open a web browser on your computer. Enter http:// and the IP address in the address bar and validate.
3. Default login and password are « admin/admin » for administrator.
4. Minimum config is sip account. Check administrator guide for details.

**Note:** you can also configure the phone through its menu. Press **Menu > System** (default pwd 123), then select **Network** and/or **Accounts** to edit relevant parameters and press .



## Language setting

- Press **Menu > Basic > Language**.
- Select the desired language and press .

## Making a call


- **Pre-dialling** : enter the phone number and pick up the handset.
- **Direct dialling** : lift the handset and enter the phone number.
- **Handsfree** : enter phone number and press  or vice versa .
- **Headset** : enter phone number and press  or vice versa.
- **With a specific outbound line:** press the desired line key, dial the number and press **Dial**.

## Accepting a call

- **With the handset** : pick up the handset.
- **With a headset** : press .
- **With the handsfree** : press .

## Putting a call on hold

- Press **Hold** softkey. To retrieve the call press **Resume** soft key.

**Note** : with more than one active call, select desired call with the navigator keys  and use the corresponding soft key to hold or resume.

## Multi-party conference

1. Once in line with 1st caller, press **Conf** soft key, 1st caller is put on hold.
2. Then call the 2<sup>nd</sup> number.
3. After, 2nd call is established, press **Conf** soft key to set up the conference.

## Call transfer


**Attended transfer** :

1. Press **Xfer** soft key during the active conversation, the call is put on hold.
2. Dial the second telephone number.
3. When the call is answered, press **Xfer** soft key to complete the operation.


**Blind transfer** :

1. Press **Xfer** soft key during the active conversation, the call will be on hold.
2. Then enter the 2nd telephone number and press again **Xfer** soft key.




## Keypad lock

- Long press **#**  key to lock keypad.
- To unlock, enter lock password (123 by default).

## Call forward

1. Press **Menu > Features > Call Forward**.
2. Select the line, the type of forward, enter the destination number and status and .



## Call list

1. Press **CallLog** or up navigation key, or **Menu > Call logs > Local call logs**.
2. Scroll through the list using .
3. To dial an entry, press **Dial** soft key or pickup handset or press  or .


## Phonebook

**Access phonebook** :


1. Press **Contacts** soft key.
2. Select **All contacts** or other phonebook.

To dial an entry, press **Dial** soft key or pickup handset or press  or .

**Add new entry** :



1. Access desired phonebook as explained above, then press **Add**.
2. Enter name and number and press  soft key.

## Bluetooth


1. To enable, press **Menu > Basic > Bluetooth**., select **Enabled** and press .
2. Press **Scan** to find your device. Once listed, press **Link**.
3. Anytime, select **Paired device** and **Enter** in Bluetooth menu to see your devices. Press **Link** to connect.

## Programmable keys

**Program DSS keys** :

1. You can use the phone web interface to configure the keys at both sides of the display, or
2. You can press any or these keys which is still blank, select a function, value and key name and press , or
3. You can go to **Menu > Basic > Keyboard > DSS Key Settings**. Select the key, function and value if needed and press .




**Program other keys** :

1. You can also configure the 2 line keys, shortcuts for the navigation keys, and which softkeys will be displayed in idle mode.
2. To do so you can use the web interface, or go to **Menu > Basic > Keyboard**, choose among the possible configurable items, select your desired value and press .




## Redial

1. Press , select the desired call and press **Dial** soft key or pickup handset or press  or .

## Do not disturb

1. **DND** softkey to enable/disable device DND mode.
2. Or press **Menu > Features > DND** (or highlight on-screen  shortcut with right navigation key and then ) , select Mode and Type, and press  key.

## Voice mail

1. To access your voice mailbox, press , (or highlight on-screen  shortcut with right navigation key and then ). Number of messages will be indicated if provided by your server or pbx.
2. Select the line and press **Play** to call .