

## Declaration of conformity for the European Community

ATLINKS declares that Temporis IP100 telephone complies with the relevant basic requirements and provisions of the European directive 1999/5/CE. You can download the declaration of conformity from the following address: [www.alcatel-business.com](http://www.alcatel-business.com).

The CE logo shown on the products indicates that they are compliant with the basic requirements of all the applicable directives.



## Environment



This symbol means that your inoperative electronic appliance must be collected separately and not mixed with the household waste. The European Union has implemented a specific collection and recycling system for which producers' are responsible.

This appliance has been designed and manufactured with high quality materials and components that can be recycled and reused.

Electrical and electronic appliances are liable to contain parts that are necessary in order for the system to work properly but which can become a health and environmental hazard if they are not handled or disposed of in the proper way. Consequently, please do not throw out your inoperative appliance with the household waste. If you are the owner of the appliance, you must deposit it at the appropriate local collection point or leave it with the vendor when buying a new appliance.

(a)- If you are a professional user, please follow your supplier's instructions.

(b)- If the appliance is rented to you or left in your care, please contact your service provider.

**Please help us protect the environment in which we live!**

## Notice of copyright and trademark

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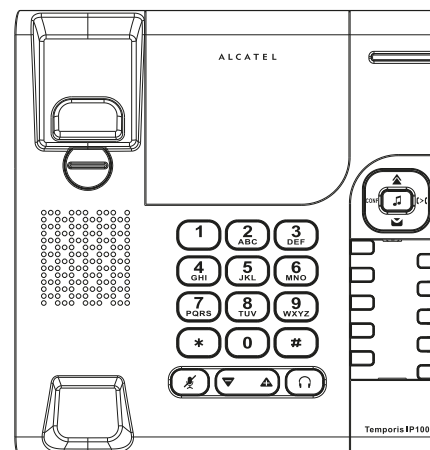
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Model : IP100  
A/W No.: 10000954 Rev.0 (EN)  
Printed in China

# ALCATEL

home & business phones

# Temporis IP100 QUICK START GUIDE



- Visual Indicator
- Line/Function keys
- Multifunction key
- Redial
- Access to voice mail
- CONF Conference
- Call transfer
- Call hold/Reject incoming call
- In communication mode: mute/unmute a call
- Stop ringer on incoming calls
- Headset key
- During ringing : increase or decrease ringer volume  
In communication : increase or decrease earpiece or headset volume





## Visual indicator description

Orange	There are messages waiting or missed calls
Flashing orange	Mute is activated
Green	Off hook
Flashing green	Incoming call
Slow flashing green	Headset is activated
Red	No network or no sip service

## Phone web interface

1. To check your phone's IP address dial \*123456# without lifting the handset. A voice announcement will read out the IP address.
2. Open a web browser on your computer. Enter http:// and the IP address in the address bar and validate.
3. Default login and password are « user/user » for users and « admin/admin » for administrator.
4. Minimum config is sip account. Check administrator guide for details.



## Making a call

- **Pre-dialling** : press  , dial the phone number and pick up the handset to start talking.
- **Direct dialling** : lift the handset and enter the phone number.
- **Headset** : press  and enter phone number. You can also press , dial, and then .


## Accepting a call

- **With the handset** : pick up the handset.
- **With a headset** : press .
- **Note**: to reject a call press  . You can use  to stop the phone ringing without rejecting the call.

## Redial

- Press  and then pickup handset or press .

## Voice mail

- To access your voice mailbox, press  without lifting the handset. You can hear your messages on the speaker or use the handset or headset.

## Direct memory & speed dial keys

### Program direct memory keys :

1. Please see with your administrator to program those keys







### Speed dial keys :

1. Go on web interface, connect yourself as user, and go to **SYSTEM > Memory Keys**.
2. Select the key on which you want to save your correspondent phone number.
3. In **VALUE** field, type the phone number of your correspondent. Press **Save** to complete.
4. To call the stored contact, make a long press on the corresponding key in on hook mode.





## Putting a call on hold



1. Press  . To retrieve the call, press  again .
- Note** : with two active calls, select the desired call with  and press  to hold or resume.


## Call transfer

### Attended transfer :

1. Press  during the active conversation, the call is put on hold.
2. Dial the second telephone number.
3. When the call is answered, press  to complete the operation.

### Blind transfer :

1. Press  during the active conversation, the call will be on hold.
2. Dial the 2nd telephone number and press .

**Note**: pressing  while you already have two active calls will automatically transfer the call towards them.

## 3-party conference

1. Once in line with 1st caller, press **CONF**, 1st caller is put on hold.
2. Then call the 2nd number.
3. After, 2nd call is established, press **CONF** to set up the conference.

**Note**: pressing **CONF** when you already have two active calls will create a conference between your phone and your two correspondents.

## Do not disturb

1. Please see with your administrator to know which line key has been assigned to Do not disturb function. Press to enable/disable.

**Note**: You can also control this feature in the user web interface, **SYSTEM > Call Settings**.

## Call forward

1. Go on web interface, connect yourself as user, and go to **SYSTEM > Call Settings > LINE1**.
2. Then select **Call Forward Settings**, tick the desired call forward type and destination number and press **Save** key.

**Note**: If you have a function key assigned to Call Forward, you can enable/disable the service by pressing this key.